CALL FOR VENDORS
WUSM’s Leaf River Fall Fests
Saturdays Sept & Oct | 3pm – 9pm | Chain Park Hattiesburg
southernmissradio.com | 601.266.4258 | amanda.tilley@usm.edu

DATES: Saturdays September 8, 29; October 6, 13, 27
9/8 Latin Fest; 9/29 Roots Fest; 10/6 Mobile Street Fest on the River*; 10/13 Future Fest; 10/27 Harvest Fest

TIMES: Festivals run from 3 PM* – 9 PM (approximate)

LOCATION: Chain Park, 912 E. 8th Street, Hattiesburg, MS 39401

BOOTHs: 10’X10’ per entry fee, with a limit of two (2) spaces per vendor.

Electricity is available upon availability and request. A limit of ONE 20 amp circuit per vendor fee will be enforced. For safety reasons, vendors must observe the space allocation. Limited spaces available.

RULES:
• Vendors must be loaded in by 2:30 pm*, ready for business no later than 3 pm*, and present for the entirety of the festival unless prior arrangement has been made.
• No proxy exhibitors are allowed; booth fees are non-transferrable.
• Report and payment of Mississippi sales tax is the responsibility of the vendor.
• Tents must be must be secured with stakes or weights.
• Amplified sound is not allowed; on-site generators are not permitted without prior permission.
• This is a family-friendly music series; therefore all items for sale must be family-friendly.
• Only registered food vendors can sell food or beverages; beverage restrictions apply.
• On-site water is not provided.
• All vendors must sign and submit a vendor agreement prior to arrival.
• WUSM/The University of Southern Mississippi reserves the right to remove vendors who do not comply with festival guidelines.

*start time for 10/6 is later than 3PM, vendors will be notified of arrival time change.

FEES AND DEADLINES
Vendor Booth: $25 or 10% of sales, whichever is more.
Fees and contracts will be collected at the information booth. Access and location priority given to vendors who commit to all 5 festivals.

APPLICATION DEADLINE
Deadline: September 1, 2018. Your booth fee will be returned if your application is not accepted. Notification of acceptance will be e-mailed. No rain dates or refunds. Checks must be made payable to WUSM and must accompany the application. Mail completed application and booth fee to:
WUSM’s Leaf River Fall Fests
ATTN: Mandy Nace
118 College Dr. Box #5121
Hattiesburg, MS 39406-0001
Any vendor must complete a vendor booth agreement. Please contact amanda.tilley@usm.edu to receive a vendor agreement, which must be on file prior to arrival. Vendors are not permitted to sell alcohol and beverage restrictions apply. A limited number of vendor spots are available and are reserved upon approval, on a first-come, first-serve basis.

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<td>NUMBER OF BOOTHS:</td>
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<td>DESCRIPTION OF ITEMS/PRODUCT:</td>
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<td>PRICE RANGE:</td>
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<td>SPECIAL REQUESTS/DATES FOR VENDING:</td>
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**Vendor Agreement**

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**FOR OFFICE USE ONLY:**

☐ Application    ☐ Booth Fee $__________    DATE:__________    ASSIGNED SPACE:__________

**ATTN:** WUSM’s Leaf River Fall Fests, Mandy Nace, 118 College Dr. Box #5121, Hattiesburg, MS 39406