



CALL FOR VENDORS

WUSM's Leaf River Fall Fests

Saturdays Sept & Oct | 3pm – 9pm | Chain Park Hattiesburg

southernmissradio.com | 601.266.4258 | amanda.tilley@usm.edu

DATES: **Saturdays September 8, 29; October 6, 13, 27**
9/8 Latin Fest; 9/29 Roots Fest; 10/6 Mobile Street Fest on the River*; 10/13 Future Fest;
10/27 Harvest Fest

TIMES: **Festivals run from 3 PM* – 9 PM (approximate)**

LOCATION: **Chain Park, 912 E. 8th Street, Hattiesburg, MS 39401**

BOOTHS: **10'X10' per entry fee, with a limit of two (2) spaces per vendor.**
Electricity is available upon availability and request. A limit of ONE 20 amp circuit per vendor fee will be enforced. For safety reasons, vendors must observe the space allocation. Limited spaces available.

RULES:

- Vendors must be loaded in by 2:30 pm*, ready for business no later than 3 pm*, and present for the entirety of the festival unless prior arrangement has been made.
- No proxy exhibitors are allowed; booth fees are non-transferrable.
- Report and payment of Mississippi sales tax is the responsibility of the vendor.
- Tents must be must be secured with stakes or weights.
- Amplified sound is not allowed; on-site generators are not permitted without prior permission.
- This is a family-friendly music series; therefore all items for sale must be family-friendly.
- Only registered food vendors can sell food or beverages; beverage restrictions apply.
- On-site water is not provided.
- All vendors must sign and submit a vendor agreement prior to arrival.
- WUSM/The University of Southern Mississippi reserves the right to remove vendors who do not comply with festival guidelines.

****start time for 10/6 is later than 3PM, vendors will be notified of arrival time change.***

FEES AND DEADLINES

Vendor Booth: \$25 or 10% of sales, whichever is more.

Fees and contracts will be collected at the information booth. Access and location priority given to vendors who commit to all 5 festivals.

APPLICATION DEADLINE

Deadline: September 1, 2018. Your booth fee will be returned if your application is not accepted. Notification of acceptance will be e-mailed. No rain dates or refunds. Checks must be made payable to WUSM and must accompany the application. Mail completed application and booth fee to:

WUSM's Leaf River Fall Fests
ATTN: Mandy Nace
118 College Dr. Box #5121
Hattiesburg, MS 39406-0001



VENDOR APPLICATION

WUSM's Leaf River Fall Fests

Saturdays Sept & Oct | 3pm – 9pm | Chain Park Hattiesburg
southernmissradio.com | 601.266.4258 | amanda.tilley@usm.edu

NAME:		
BUSINESS NAME:		
ADDRESS:		
CITY:	STATE:	ZIP:
EMAIL:	WEBSITE:	
PHONE:	FAX:	
EIN (IF APPLICABLE):		
NUMBER OF BOOTHS:		
DESCRIPTION OF ITEMS/PRODUCT:		
PRICE RANGE:		
SPECIAL REQUESTS/DATES FOR VENDING:		

Vendor Agreement

Any vendor must complete a vendor booth agreement. Please contact amanda.tilley@usm.edu to receive a vendor agreement, which must be on file prior to arrival. Vendors are not permitted to sell alcohol and beverage restrictions apply. A limited number of vendor spots are available and are reserved upon approval, on a first-come, first-serve basis.

FOR OFFICE USE ONLY:		
<input type="checkbox"/> Application	<input type="checkbox"/> Booth Fee \$ _____	DATE: _____ ASSIGNED SPACE: _____
ATTN: WUSM's Leaf River Fall Fests, Mandy Nace, 118 College Dr. Box #5121, Hattiesburg, MS 39406		